

2021 Fall COVID-19 Precaution Measures

- I. Courses should be delivered by distance learning during Sept. 13-Sept. 21. After Sept. 22, adjustments may be made based on the epidemic situation. In principle, in-class teaching and distance learning can be adopted in parallel:
 - i. In-class teaching should be conducted under 80 people including the instructor/TA and keep a distance from others of at least 1.5 meters. Fixed seats should also be arranged with a photo as the proof for contact tracing.
 - ii. If more than 80 people are in the classroom, please change the teaching methods, for instance:
 1. Dividing students into groups, one for in-class teaching and others for distance learning, then exchange over the week. (Please consider the number of students who may enroll during the Add-or-Drop period.)
 2. Conducting distance learning.
 - If a course is changed to distance learning for all students due to epidemic prevention while the distance learning hours are expected to be over one-half of the teaching hours of the whole semester, please inform The Division of Curriculum and the record will be sent to the school curriculum committee for reference at the end of the semester.
 - The instructor still needs to well understand the status of students in class and learning situation while checking the effectiveness of teaching.
 - iii. Taking in-class exam in principle. If different types of exam are used, please state the detail in the syllabus.
 - iv. Wearing a face mask and avoid eating and short-distance talking in the classroom.
 - v. Physical education courses should be taught at a social distance (at least 1.5 meters/person indoors and at least 1 meter/person outdoors).
 - vi. Hands-on and experimental courses shall be organized in fixed groups, and disinfection shall be carried out when rotating the use of equipment and equipment.
 - vii. Scanning the QR Code before entering the classroom.
- II. The NTHU Study at Ease Project for COVID-19 Prevention has been posted on “Epidemic Prevention Zone” of homepage of NTHU and Office of Academic Affairs.
 - i. The students who should quarantine and conduct independent health management after the school day and have registered in “NTHU Division of Health Service Survey on Epidemics” are applicable to the following schemes:
 1. If the quarantine and independent health management period coincides with the Add-or-Drop and Withdrawal period, please refer to “NTHU Study at Ease Project for COVID-19 Prevention”
 2. Please apply for leave of absence by emailing the instructor while stating the reason for your absence. The Division of Curriculum will notify the instructor not to count the student’s absence and the absence will not cause the deduction of final score.

3. Students who are unable to attend classes or take exams due to coronavirus prevention, their instructors can make flexible adjustments to assess their achievement such as make-up exam. The results of the make-up exam will be regarded as the formal exam result.
 - ii. The Office of Global Affairs and the Office of Student Affairs will provide the students' list who cannot come to Taiwan because of the COVID-19 prevention. The Division of Curriculum will mark those students on the attendance list and ask instructors to provide distance learning. (With the consent of the instructor, the teaching assistant may upload the course content or video files to the school's e-Learning platform within one week after the course. Only students who enrolled the course have the access to use the online resources for distance learning. Students should contact the instructors to discuss issues such as course articulation and self-learning.
 - iii. The attendance list should not leak to unauthorized people to protect personal information.
- III. Classroom precaution measures
- i. Classroom ventilation: When turning on air-conditions in the classroom, the classroom should leave windows open at least 15 centimeters each. Classroom can also be set up additional fans.
 - ii. Classroom sanitized: Those items that teachers and students often touch (e.g. door handles, desktops, light switches, etc.) should clean and sanitize at least once a day.
 - iii. Please confirm that there are sufficient number of QR code printed off and displayed at entry points of the classroom.
 - iv. Every department and division can place diluted alcohol in the classroom for instructors and students to sanitize.

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Distance learning during Sept. 13-Sept. 21. After Sept. 22, adjustments may be made based on the epidemic situation. In principle, in-class teaching and distance learning can be adopted in parallel

Instructors

- Check the attendance list to see whether there are students absent due to COVID-19 prevention.
- In-class teaching should be conducted under 80 people, including the instructor and TA. Fixed seats should also be arranged with a photo as the proof for contact tracing.
- If the aforementioned principles cannot be maintained, please change the teaching methods, for instance: Dividing students into groups, one for in-class teaching and others for distance learning, then exchange over the week. (Please consider the number of students who may enroll during the Add-or-Drop period.)
- Those students who are absent due to COVID-19 prevention whose score should not be deducted. Students should contact the instructors to discuss issues such as course connection and self-learning.
- Wearing mask throughout the class.
- Taking in-class exam in principle.
- Distance education Q&A refers to <http://ctld.nthu.edu.tw/>

TA

- Assist instructors for distance education.
- Distance education video recording Q&A refers to <http://ctld.nthu.edu.tw/>
- Assist instructors for make-up class and supplementary study.

Students

- Wearing mask throughout the class.
- Avoid eating and short-distance talking in the classroom.
- Scan QR Code when entering classroom.
- Fixed seat for every class.
- Those who should quarantine and conduct independent health management will be marked on the attendance list.
- Students should contact the instructors to discuss issues such as course connection and self-learning. (Further information <http://academic.site.nthu.edu.tw/>)

Department

- Classroom ventilation: When turning on air-conditions in the classroom, the classroom should leave windows open at least 15 centimeters each. Classroom can also be set up additional fans.
- Classroom sanitized: Those items that teachers and students often touch (e.g. door handles, desktops, light switches, etc.) should clean and sanitize at least once a day.
- Please confirm that there are sufficient number of QR code printed off and displayed at entry points of the classroom.
- Every department and division can place diluted alcohol in the classroom for instructors and students to sanitize.